



Camphill School Aberdeen
Social Pedagogy in Practice

*A Vibrant place to Live,
An Inspiring place to Learn,
A Fulfilling place to Work*

Job Description

Camphill School Aberdeen (CSA) is an independent charity offering education, care and therapy services for children and young people with additional support needs on a day and residential basis. **Our Vision** - To be recognised as a centre of excellence where children and adults can live, learn and work in an integrated community based on mutual respect and unfolding of individual potential. **Our Mission** - To create a community where children and adults feel a sense of belonging, support and personal growth; a place where there is an inclusive, lifelong learning culture with an integrated approach to health education and care.

JOB TITLE

Maintenance Support Person

Line Managed by: Facilities Manager

Key Relationships: Workshop Team

PURPOSE OF THE ROLE

CSA has a dedicated and passionate team of employees, co-workers and short-term volunteers, based across three campus sites approximately 6 miles west of Aberdeen City. A vacancy has arisen within the CSA Workshop Team for an enthusiastic and capable Maintenance Support Person. This role may involve occasionally working with young people with additional support needs. The Maintenance Support Person will assist with general maintenance and repairs across the campuses of CSA as instructed by the Facilities Manager and will be based at Murtle Estate, Bielside, Aberdeen. Facilities maintenance experience is required; however, training and support will be available to the right person.

KEY TASKS

1. Have an awareness of buildings, surroundings and general estate maintenance at CSA, reporting any repairs or work needed to the Facilities Manager
2. Ensure that all work meets health and safety requirements according to current regulations and CSA policies and that facilities and equipment are correctly maintained.
3. Engage with the wider CSA Facilities Team.
4. Attend training as deemed relevant or necessary as part of development plans or CSA policy.

ACCOUNTABILITY

- Commitment to CSA ethos and values.
- Comply with the CSA Health and Safety policies
- Maintain confidentiality
- Read, understand and work with CSA policies, as required.
- Attend an individual annual review to reflect on the past year and plan for the next one. This review is also the opportunity to discuss personal aims and aspirations although this should also be part of a continuous process.

PERSON SPECIFICATION

QUALIFICATIONS

- Facilities maintenance experience, preferably building trade background.
- Subject to valid PVG check.

EXPERIENCE

Required:

- Relevant experience of facilities maintenance and repair work, e.g. , joinery, plumbing, painting, plastering, tiling.
- Use of power and hand tools.
- A commitment to engaging with children and young adults with additional support needs, the service, their key staff, the care farm and estate staff and the wider community
- Ability to work in a positive supportive working environment as part of a small team.
- Ability to be self-reliant, able to work individually and use own initiative.
- Physically fit and able to carry out manual tasks.
- Willing to undertake winter maintenance duties e.g., snow and ice clearing and gritting.
- Good interpersonal skills
- Good organisational skills and able to prioritise own work.
- Openness to change
- Hold a valid driver's licence (subject to DVLA check)

Desirable:

- No specific qualifications are required. Courses relevant to Health and Safety, general work and appropriate legislative requirements should be attended as requested by CSA
- Basic computer knowledge

PERSONAL QUALITIES

- Passion for estate maintenance
- Reliable
- Self-motivated
- Resilient
- Adaptable
- Willingness to work outdoors in all weathers

The tasks and remit contained within this job description captures the main responsibilities of the role and is not exhaustive. CSA retains the right to request other tasks, within reason, be undertaken by the post holder as requested.