

Management Bulletin

News and updates - 25.06.18

Other updates

- ◆ In the different (estate) meetings there have been very fruitful conversations around communication and the extended management group.
- ◆ The Finance Sub Committee met on Wednesday morning the 21st of June in advance of the Board of Trustees meeting on Thursday the 28th of June. Please let Elaine know if anyone wants to attend the buffet beforehand at 12:30.
- ◆ **Clara Gonzales will be appointed as a Trainee Teacher with effect from the new term, she is undertaking the Steiner School training starting in September**
- ◆ Gill and John are preparing for the upcoming Care Inspection together with SMT and HCM.

Well done Jay and Ashley for raising over £300 for CSA!



Important news/events:

The St John's School's 70th anniversary celebration will be on Camphill Estate 29/6. Everyone welcome from 11:45am.

Main news from Management

Dear All,

Welcome to the 4th Management Bulletin.

This fortnightly update aims to inform everyone in CSA.

This time I would like to share an overview of some of the work that John Richards and members of the SMT have done over the past weeks.

Staffing Structures: Together with the house coordinators we have now concluded the summer planning template and will look at the overall structure in due course.

Admissions: Working with the team, a new data set will be presented to the Board and a new day services referral form has been created.

Day Services Provision: The Day Services Review has now been completed and mandated by SMT. A presentation will be held on Thursday 21/6.

CSA Development & Operational Plan: Both have been signed off by SMT and will be presented to the Board.

Need 2 Know: This procedure has now been implemented.

Therapies Project: John, Gill and Helen have now met with most therapists and will work together with them on a report with recommendations.

Please do contact anyone in management if you have any questions or feedback.

Thank you all for your ongoing support.